



# Neubauer Real Estate, Inc.

## Title Insurance Request and Closing Instructions

To (Title/Closing Company) :				
From – Agent, Email, Cell Phone				
Office Address, Phone, Fax:	<b>740 S. Tyndall Pky</b> Panama City, FL 32404 Ph: 785-1551 Fax: 785-1583	<b>3434 Highway 77</b> Panama City, FL 32405 Ph: 872-3434 Fax: 872-1002	<b>10740 Hutchison Blvd.</b> Panama City Beach 32408 Ph: 230-3665 Fax: 236-7680	Property Mgmt 740 S Tyndall Pky. Ph: 850-785-1581 Fax: 850-785-1583
Property Address:				
Legal Description				
Sale Price/Mortgage Amount:				
Estimated Closing Date:				
Contract Closing Date:				
Type of Transaction:				
<b>Buyer Information</b>				
Buyer #1 and SSN:				
Buyer #2 and SSN:				
Buyer's Current Address/Phone:				
Mail Buyer Documents to:				
<b>Seller Information</b>				
Seller #1 and SSN:				
Seller #2 and SSN:				
Seller Current Address/Phone:				
Seller New Address/Phone:				
Mail Seller Documents to:				
<b>Realtors / Brokers Involved</b>				
Listing Broker/Agent/Phones				
Listing broker fee or %				
Selling Broker/Agent/Phones				
Selling broker fee or %				
<b>Mortgage Company (new financing)</b>				
Mortgage Co. & Loan Process.				
<b>Existing Mortgages and Liens</b>				
First Mtg. held by/Acct #/Type				
Additional Mortgage/Lien & Acct#				
Legal Counsel for Seller (if any)				
Legal Counsel for Buyer (if any)				
Warranty Cost & Paid to:				
Survey Cost Payable to:				
Termite Cost Payable:				
Insurance costs payable to:				
Special Instructions:				

Other: